



April 19, 2021

Notice Re: Annual General Meeting of Shareholders of K-Bro Linen Inc.

# Notice & Access

## MEETING DATE & LOCATION

K-Bro Linen Inc. (“*K-Bro*,” “*us*” or “*we*”) will be holding its annual general meeting (the “*Meeting*”) of shareholders on Tuesday, June 29, 2021 at 11:00 a.m. (Eastern Time). To proactively deal with the unprecedented public health impact of coronavirus (COVID-19) and to mitigate risks to the health and safety of our communities, shareholders, employees and other stakeholders, we will hold the Meeting in a virtual-only format, which will be conducted via live audio and slideshow webcast at <https://web.lumiagm.com/470880975>. Shareholders will not be able to physically attend the Meeting.

A notice of meeting and management information circular (the “*Information Circular*”) in respect of the Meeting dated April 19, 2021 and the audited financial statements for year ended December 31, 2020, along with the related management’s discussion & analysis as set forth in our 2020 annual report (collectively, the “*Meeting Materials*”) have been posted at [www.k-brolinen.com/agm/2021-package/](http://www.k-brolinen.com/agm/2021-package/) and under our profile on [www.sedar.com](http://www.sedar.com).

The Meeting is being held to consider the matters as set out in the form of proxy accompanying this notice. These matters are set out in detail under the headings “*Annual Report and Consolidated Financial Statements*”, “*Election of Directors*” and “*Appointment of Independent Auditors*” and can be found at pages 9 to 13 of the Information Circular.

## HOW TO OBTAIN PAPER COPIES OF THE MEETING MATERIALS

In lieu of mailing the Meeting Materials, we are using notice and access to provide access to an electronic copy of these documents to registered holders and beneficial owners of K-Bro’s common shares by posting them on the websites noted above. Registered holders and beneficial owners who have previously provided standing instructions will receive a paper copies of the Meeting Materials.

For more information regarding notice and access or to obtain paper copies of the Meeting Materials you may contact us via email at [fulfilment@astfinancial.com](mailto:fulfilment@astfinancial.com) or by phone at **1-888-433-6443** (within Canada and the U.S.) or **1-416-682-3801** (outside Canada and the U.S.).

You must request a paper copy by: *(i)* June 12, 2021 in order to receive paper copies prior to 11:00 a.m. (Eastern time) on June 25, 2021, which is the deadline for the submission of your voting instructions; and *(ii)* by 11:00 (Eastern time) on June 15, 2021 to receive paper copies before the date of the

Meeting. Shareholders may request to receive paper copies of the Meeting Materials by mail at no cost by calling the number above for up to one year from the date the Meeting Materials were filed on [www.sedar.com](http://www.sedar.com). If you are a registered holder and have previously provided standing instructions indicating that you wish to receive paper copies of the Meeting Materials, you may revoke your instructions by calling the number above.

## VOTING

To vote you must vote using the methods reflected on your enclosed form of proxy or voting instruction form.

**Registered Shareholders:** You may vote in the manner indicated in the enclosed form of proxy, which includes voting using the internet, telephone, or fax, or by completing and returning the enclosed form of proxy to AST Trust Company (Canada) at the specified address prior 11:00 a.m. (Eastern time) on June 25, 2021, or if the Meeting is adjourned or postponed, 48 hours before such adjourned or postponed Meeting (excluding weekends and holidays) in order for your shares to be voted at the Meeting.

**Non-registered Shareholders:** Non-registered (beneficial) shareholders should follow the instructions on the voting instruction form or other form of proxy provided by their intermediaries with respect to the procedures to be followed for voting.

**Voting at the Meeting Online:** Only registered shareholders and duly appointed proxyholders will be entitled to vote at the Meeting. Shareholders who wish to appoint a proxyholder other than the persons designated by K-Bro on the form of proxy or identified on the voting instruction form (including a non-registered shareholder who wishes to appoint themselves) to represent them at the Meeting must carefully follow the instructions in the Information Circular and on their form of proxy or voting instruction form. These instructions include the additional step of registering such proxyholder with our transfer agent, AST Trust Company (Canada) by calling **1-866-751-6315** (toll-free in North America) or **1-212-235-5754** (outside North America), after submitting their form of proxy or voting instruction form. Failure to register the proxyholder with our transfer agent will result in the proxyholder not receiving a control number to vote in the Meeting and only being able to attend as a guest. Non-registered shareholders located in the United States must also provide AST Trust Company (Canada) with a duly completed legal proxy if they wish to vote at the Meeting or appoint a third party as their proxyholder.

**PLEASE REVIEW THE INFORMATION CIRCULAR PRIOR TO VOTING.**